



**December 27, 2018 at 7:00 PM
Mayor and Board of Trustees – Regular Meeting
Third Street Firehouse
Greenport, NY 11944**

236 Third Street
Greenport NY
11944

Tel: (631)477-0248
Fax: (631)477-1877

MAYOR
GEORGE W. HUBBARD, JR.
EXT. 215

TRUSTEES
JACK MARTILOTTA
DEPUTY MAYOR

MARY BESS PHILLIPS

DOUGLAS W. ROBERTS

JULIA ROBINS

**VILLAGE
ADMINISTRATOR**
PAUL J. PALLAS, P.E.
EXT. 219

CLERK
SYLVIA PIRILLO, RMC
EXT. 206

TREASURER
ROBERT BRANDT
EXT. 217

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

- George Evangelos Damalas
- Howard Zehner

ANNOUNCEMENTS

- The Village Offices will close at 12 noon on December 31st, and will be closed all day on January 1st in celebration of New Year's Day.
- The Village Offices will be closed on January 21, 2019 in honor of Martin Luther King, Jr. Day.

LIQUOR LICENSE APPLICATION(S)

PUBLIC HEARINGS

PUBLIC TO ADDRESS THE BOARD

REGULAR AGENDA

CALL TO ORDER**RESOLUTIONS****RESOLUTION # 12-2018-1**

RESOLUTION adopting the December, 2018 agenda as printed.

RESOLUTION # 12-2018-2

RESOLUTION accepting the monthly reports of the Greenport Fire Department, Village Administrator, Village Treasurer, Village Clerk, Village Attorney, Mayor and Board of Trustees.

RESOLUTION # 12-2018-3

RESOLUTION ratifying the following resolution previously approved by the Board of Trustees at the Trustees' Work Session Meeting held on December 20, 2018:

RESOLUTION approving the Inter-Municipal Agreement between the Village of Greenport and the Greenport Union Free School District for a joint program from 12 noon through 2:30 p.m. on:
December 26, 2018 through December 28, 2018;
December 31, 2018;
February 19, 2019 through February 22, 2019, and
April 23, 2019 through April 26, 2019;
and authorizing Mayor Hubbard to sign the Inter-Municipal Agreement between the Village of Greenport and the Greenport Union Free School District.

VILLAGE ADMINISTRATOR**RESOLUTION # 12-2018-4**

RESOLUTION authorizing the attendance of Douglas Rocco at NEPPA's 2019 Apprentice Program for Apprentice III Training at Northwest Lineman College in Littleton, Massachusetts. Training will be completed in five sessions as follows:

February 12 - February 15, 2019;
April 23 - April 26, 2019;
June 5 - June 6, 2019;
September 24 - September 27, 2019; and
November 19 - November 22, 2019

at a cost of : \$3,200.00 for the training classes, a room rate of \$155.00 per night, reimbursable meal expenses not to exceed \$ 35 per day, applicable transportation costs, and standard mileage reimbursements in accordance with the Village of Greenport Travel Policy; to be expensed from account E. 0785.210 (Employee Training).

RESOLUTION # 12-2018-5

RESOLUTION ratifying the hiring of Brian Forbes as a seasonal, part-time Skate Guard and Ice Rink employee at a pay rate of \$11.00 per hour, effective December 22, 2018.

RESOLUTION # 12-2018-6

RESOLUTION hiring Liam Rue as a seasonal, part-time Skate Guard, Ice Rink, and Carousel employee at a pay rate of \$11.00 per hour, effective December 28, 2018.

RESOLUTION # 12-2018-7

RESOLUTION approving an increase in the hourly wage rate for Kristina Lingg, from \$ 17.14 to \$ 19.71 per hour, effective January 2, 2019 owing to the assumption of additional duties, per Article VII (Salaries and Compensation), Section 9 (a) - Merit Clause – of the collective bargaining agreement currently in force between the Village of Greenport and CSEA Local 1000.

RESOLUTION # 12-2018-8

RESOLUTION authorizing the attendance of Trustee Robins and Village Administrator Pallas at the NYAPP Annual Winter Conference on January 22, 2019 through January 24, 2019 in Albany, New York, at a conference fee of \$235.00 per person and a room rate of \$149.00 per night per person, plus all applicable travel costs in accordance with the Village of Greenport Travel Policy, to be expensed from account number E.0782.000 (Management Services).

RESOLUTION # 12-2018-9

RESOLUTION authorizing the attendance of Trustee Robins at the APPA Legislative Rally in Washington, D.C. from February 25, 2019 through February 27, 2019; with lodging, meals and conference costs not to exceed \$ 1,500.00 plus all applicable mileage costs in accordance with the Village of Greenport Travel Policy; to be expensed from account E.0782.000 (Management Services).

RESOLUTION # 12-2018-10

RESOLUTION approving a Change Order to the existing agreement between the Village of Greenport and Costello Marine Contracting in the amount of \$ 926, for necessary materials for repairs to the "A" Dock Float at the Village of Greenport Mitchell Park Marina.

RESOLUTION # 12-2018-11

RESOLUTION approving a Change Order to the existing contract between the Village of Greenport and DeAl Concrete Corporation in the amount of \$ 9,612.35 for additional work at specified Village locations for the removal and replacement of selected sidewalks and curbs on Main Street, Front Street, and First Street.

VILLAGE TREASURER**RESOLUTION # 12-2018-12**

RESOLUTION accepting the agreement extension option per the proposal as submitted by Sax BST dated May 10, 2016 to provide Village-wide audit services for the Fiscal Year ended 2019 and Fiscal Year ended 2020.

RESOLUTION # 12-2018-13

RESOLUTION accepting the agreement extension option per the proposal as submitted by Sax BST dated May 10, 2016 to provide audit services and regulatory reporting services for the Village Electric Department for the Fiscal Year ended 2019 and Fiscal Year ended 2020.

RESOLUTION # 12-2018-14

RESOLUTION authorizing Treasurer Brandt to perform attached Budget Amendment #4029, to appropriate reserves to fund the repairs at the East Pier, and directing that Budget Amendment #4029 be included as part of the formal meeting minutes for the December 27, 2018 regular meeting of the Board of Trustees.

RESOLUTION # 12-2018-15

RESOLUTION authorizing Treasurer Brandt to perform attached Budget Amendment #4030, to fund staff training and travel for the Electric Department, and directing that Budget Amendment #4030 be included as part of the formal meeting minutes for the December 27, 2018 regular meeting of the Board of Trustees.

RESOLUTION # 12-2018-16

RESOLUTION authorizing Treasurer Brandt to perform attached Budget Amendment #4031, to fund the scanning services as outlined in the accepted proposal from Paperless Solutions, and directing that Budget Amendment #4031 be included as part of the formal meeting minutes for the December 27, 2018 regular meeting of the Board of Trustees.

RESOLUTION # 12-2018-17

RESOLUTION authorizing Treasurer Brandt to perform attached Budget Amendment #4032, to fund the cost of materials for the Sixth Avenue manhole project, and directing that Budget Amendment #4032 be included as part of the formal meeting minutes for the December 27, 2018 regular meeting of the Board of Trustees.

RESOLUTION # 12-2018-18

RESOLUTION authorizing Treasurer Brandt to perform attached Budget Amendment #4072, to fund the Clark Street project, and directing that Budget Amendment #4072 be included as part of the formal meeting minutes for the December 27, 2018 regular meeting of the Board of Trustees.

RESOLUTION # 12-2018-19

RESOLUTION authorizing Treasurer Brandt to perform attached Budget Amendment #4073, to appropriate reserves to fund the repairs at the A Dock, and directing that Budget Amendment #4073 be included as part of the formal meeting minutes for the December 27, 2018 regular meeting of the Board of Trustees.

VILLAGE CLERK**RESOLUTION # 12-2018-20**

RESOLUTION accepting the price quotations as follows from Stanley F. Skrezec, the sole bidder, for the removal of snow as required on Village streets, per the bid opening on December 13, 2018:

Dump Truck and Driver: one half day at \$ 300 / one full day at \$ 500
Snow Removal Equipment and Operator: one half day at \$ 600 / one full day at \$ 1,000.

RESOLUTION # 12-2018-21

RESOLUTION accepting the current Length of Service Award Program qualification parameters as adopted by the Board of Wardens of the Greenport Fire Department for the 2019 year-end service award points.

RESOLUTION # 12-2018-22

RESOLUTION adopting the attached SEQRA resolution regarding the approval of the Wetlands Permit Application submitted by applicant Robert Bohn on behalf of Stirling Cove Condo to construct approximately 150' of vinyl bulkhead 18" seaward, to remove two (2) 3' X 20' ramps and four (4) pilings, and to construct two (2) 4' x 90' open pile supported catwalks immediately adjacent to existing bulkheads, adopting lead agency status, determining that the approval of the application is an Unlisted Action for purposes of SEQRA and adopting a Negative Declaration determining that the approval will not have a significant negative impact on the environment.

RESOLUTION # 12-2018-23

RESOLUTION approving the Wetlands Permit Application submitted by applicant Robert Bohn on behalf of Stirling Cove Condo, per the public hearing held on November 26, 2018 to construct approximately 150' of vinyl bulkhead 18" seaward, to remove two (2) 3' X 20' ramps and four (4) pilings, and to construct two (2) 4' x 90' open pile supported catwalks immediately adjacent to existing bulkheads. Per the Conservation Advisory Council recommendation, the term of this permit shall be two years.

RESOLUTION # 12-2018-24

RESOLUTION scheduling a public hearing for 7:00 p.m. on January 24, 2019 at the Third Street Fire Station, Third and South Streets, Greenport, New York, 11944 regarding the Wetlands Permit Application submitted by Costello Marine Contracting Corporation on behalf of Research Charters, Inc. at 204 Carpenter Street to:

North Wall: Construct 246' of new bulkhead 18" seaward of existing bulkhead.

East Wall: Repair existing pier as necessary, and construct 100' of new bulkhead 18" seaward of existing bulkhead.

South Wall: Construct 125' of new bulkhead 18" seaward of existing bulkhead. Construct 68'4" of new bulkhead along face of existing building section located over water on piling. Remove existing 3'x12' fixed dock; 96' of existing bulkhead and 135 cubic yards of fill. Construct 85' of new bulkhead in new location.

Fill: Fill all void areas landward of existing bulkheads and areas between old and new bulkhead;
and directing Clerk Pirillo to notice the public hearing accordingly.

RESOLUTION # 12-2018-25

RESOLUTION scheduling a public hearing for 7:00 p.m. on January 24, 2019 at the Third Street Fire Station, Third and South Streets, Greenport, New York, 11944 regarding the Wetlands Permit Application submitted by Wayne Turett and Jessica Leighton at 746 Main Street to: dredge from the dock of the property at 746 Main Street to the dock of the property at 714 Main Street to a depth of approximately 5' at MLW; and directing Clerk Pirillo to notice the public hearing accordingly.

RESOLUTION # 12-2018-26

RESOLUTION authorizing the solicitation of bids for the hauling of liquid sludge from the Village of Greenport Wastewater Treatment Plant, and directing Clerk Pirillo to notice the Request for Bids accordingly.

RESOLUTION # 12-2018-27

RESOLUTION approving the Lease Extension Proposal as attached, from Blackdot on behalf of T-Mobile, for the extension of the existing lease agreement between the Village of Greenport and T-Mobile from July 17, 2023 through July 17, 2028 for the site located at Washington Avenue.

TRUSTEES

RESOLUTION # 12-2018-28

RESOLUTION scheduling a public hearing for 7:00 p.m. on January 24, 2019 at the Third Street Fire Station, Third and South Streets, Greenport, New York, 11944 regarding a proposed amendment to Section 132-54A, Schedule XVI (Limited Time Parking) and Section 132-37B (Penalties) of the Village of Greenport Code, and directing Clerk Pirillo to notice the public hearing accordingly.

MAYOR**RESOLUTION # 12-2018-29**

RESOLUTION determining that a joint venture with Manhattan Film Institute, to provide cinematic screenings, from December 28, 2018 through May 18, 2019 - free of charge - at the Greenport Multiplex Movie Theater is in the best interests of the Village of Greenport and the Village of Greenport residents, and further committing Village resources as approved by Village Management, as required and practicable, to the Manhattan Film Institute Film Program.

VOUCHER SUMMARY**RESOLUTION # 12-2018-30**

RESOLUTION approving all checks per the Voucher Summary Report dated December 21, 2018, in the total amount of \$ 515,674.53 consisting of:

- o All regular checks in the amount of \$ 475,500.10, and
- o All prepaid checks (including wire transfers) in the amount of \$ 40,174.43.

VILLAGE OF GREENPORT

Budget Adjustment Form

Year: 2019 Period: 12 Trans Type: B2 - Amend Status: Batch
 Trans No: 4029 Trans Date: 12/10/2018 User Ref: ROBERT
 Requested: P, PALLAS Approved: Created by: ROBERT 12/10/2018
 Description: TO APPROPRIATE RESERVES TO FUND REPAIRS OF THE EAST DOCK PER
 VBR # 06-2018-29 Account # Order: No
 Print Parent Account: No

Account No.	Account Description	Amount
A.5990	APPROPRIATED FUND BALANCE	26,250.00
A.7230.408	MITCHELL MARINA R & M	26,250.00
Total Amount:		52,500.00

Attachment: BUDGET AMENDMENT 4029 (RESOLUTION # 12-2018-14 : BUDGET AMENDMENT 4029)

VILLAGE OF GREENPORT

Budget Adjustment Form

Year: 2019 Period: 12 Trans Type: B2 - Amend Status: Batch
 Trans No: 4030 Trans Date: 12/11/2018 User Ref: ROBERT
 Requested: D. JACOBS Approved: Created by: ROBERT 12/11/2018
 Description: TO APPROPRIATE RESERVES FOR THE FUNDING OF STAFF TRAINING AND TRAVEL EXPENSES
 Account # Order: No
 Print Parent Account: No

Account No.	Account Description	Amount
E.5990	APPROPRIATED FUND BALANCE	11,000.00
E.0714.340	SUPPLIES & MISC EXPENSE..	11,000.00
Total Amount:		22,000.00

Attachment: BUDGET AMENDMENT 4030 (RESOLUTION # 12-2018-15 : BUDGET AMENDMENT # 4030)

VILLAGE OF GREENPORT

Budget Adjustment Form

Year: 2019 Period: 12 Trans Type: B2 - Amend Status: Batch
 Trans No: 4031 Trans Date: 12/11/2018 User Ref: ROBERT
 Requested: P. PALLAS Approved: Created by: ROBERT 12/11/2018
 Description: TO APPROPRIATE RESERVES TO FUND THE SCANNING SERVICES AS Account # Order: No
 OUTLINED IN THE ACCEPTED PROPOSAL FROM PAPERLESS SOLUTIONS BY VBR # 07-2018-14 Print Parent Account: No

Account No.	Account Description	Amount
A.8010.400	ZONING CONTRACTUAL EXP.	10,000.00
A.8020.400	PLANNING CONTRACTUAL EXPENSE.	10,000.00
A.5990	APPROPRIATED FUND BALANCE	20,000.00
Total Amount:		40,000.00

Attachment: BUDGET AMENDMENT 4031 (RESOLUTION # 12-2018-16 : BUDGET AMENDMENT # 4031)

VILLAGE OF GREENPORT

Budget Adjustment Form

Year: 2019 Period: 12 Trans Type: B2 - Amend Status: Batch
 Trans No: 4032 Trans Date: 12/11/2018 User Ref: ROBERT
 Requested: A. HUBBARD Approved: Created by: ROBERT 12/11/2018
 Description: TO APPROPRIATE RESERVES TO FUND THE COST OF MATERIALS FOR THE Account # Order: No
 SIXTH AVENUE MAN HOLE PROJECT Print Parent Account: No

Account No.	Account Description	Amount
G.5990	APPROPRIATED FUND BALANCE	7,000.00
G.8120.202	MAJOR SEWER MAIN REPAIR..	7,000.00
Total Amount:		14,000.00

Attachment: BUDGET AMENDMENT 4032 (RESOLUTION # 12-2018-17 : BUDGET AMENDMENT # 4032)

VILLAGE OF GREENPORT

Budget Adjustment Form

Year: 2019 Period: 12 Trans Type: B2 - Amend Status: Batch
 Trans No: 4073 Trans Date: 12/14/2018 User Ref: ROBERT
 Requested: P. PALLAS Approved: Created by: ROBERT 12/14/2018
 Description: TO APPROPRIATE RESERVES TO FUND REPAIRS OF THE A DOCK PER Account # Order: No
 VBR # 06-2018-28 Print Parent Account: No

Account No.	Account Description	Amount
A.5990	APPROPRIATED FUND BALANCE	8,426.00
A.7230.408	MITCHELL MARINA R & M	8,426.00
Total Amount:		16,852.00

Attachment: BUDGET AMENDMENT 4073 (RESOLUTION # 12-2018-19 : BUDGET AMENDMENT # 4073)

BOARD OF TRUSTEES
VILLAGE OF GREENPORT

SEQRA RESOLUTION REGARDING WETLANDS PERMIT APPLICATION
OF APPLICANT ROBERT BOHN ON BEHALF OF STIRLING COVE CONDO

WHEREAS an application for a wetlands permit approval was filed by applicant Robert Bohn on behalf of Stirling Cove Condo, with the Board of Trustees of the Village of Greenport; and

WHEREAS the Board of Trustees of the Village of Greenport has duly considered the obligations of the Village of Greenport with respect to the wetlands permit application and the Board of Trustees of the Village of Greenport with regard to SEQRA, and completed a short form EAF for purposes of SEQRA, it is therefore;

RESOLVED that the Board of Trustees adopts Lead Agency status for purposes of SEQRA with regard to the consideration and approval of the wetlands permit application and it is further

RESOLVED that the Board of Trustees hereby determines that the approval of the wetlands permit application is an Unlisted Action for purposes of SEQRA; it is further;

RESOLVED that the Board of Trustees of the Village of Greenport hereby determines that the approval of the wetlands permit application;

Will not have a significant negative impact on the environment in the action, and;

Will not result in a substantial adverse change in existing air quality, ground or surface water quality or quantity, traffic or noise levels, substantial increase in solid waste production, a substantial increase in potential for erosion, flooding, leaching or drainage problems, and;

Will not result in the removal or destruction of large quantities of vegetation or fauna, substantial interference with the movement of any resident or migratory fish or wildlife species, impacts on habitats, or other significant adverse impact on natural resources, impairment of a critical environmental area and;

Will not result in the creation of a material conflict with a community's current plans or goals, and;

Will not result in the creation of a hazard to human health, and;

Will not result in a substantial change in land use, and;

Will not encourage or attract an additional large number of people to a place for more than a few days, and;

Will not result in the creation of a material demand for other actions, and;

Will not result in changes in two or more elements of the environment, each of which is not significant but when reviewed together are significant two or more related actions each of which is not significant but when reviewed together are significant; and
the term of this permit shall be two years.

RESOLVED that a Negative Declaration is hereby adopted for purposes of SEQRA.

Upon motion by Trustee

seconded by Trustee

this resolution is carried as follows:

Dated: November 29, 2018



LEASE EXTENSION PROPOSAL – TERM SHEET

To: Paul P
 From: Taylor Foreman on behalf of T-Mobile
 Subject: Site #: LI13162C | Lease #: 28183 | Focus #: MF-308120.1
 Date: December 11, 2018

On the terms and conditions set forth below, T-Mobile would consider extending its existing lease agreement for the site located at:

Property / Site Address: Washington Ave Greenport , New York 11944
 Current Term Expiration Date: Jul 17, 2023

New Rent

- A. New Base Rent \$5,800.00
- B. New Rent Frequency Monthly
- C. New Escalations 3 %
- D. New Escalation Frequency Annual

New Term

- A. Number of Renewal Terms 5
- B. Renewal Term Length (months) 60

Rent Guarantee Period

- A. Rent Guarantee Period (months) 60
- B. Rent Guarantee Value \$369,515.85

Other

- A. Please verify or write in the correct legal ownership for this Property. Is this correct? Yes / No
~~Mayor George W Hubbard Jr.~~ THE VILLAGE OF GREENPORT
- B. Please verify or write in the correct address for the Property where the Site is located. Is this correct? Yes / No
 Washington Ave Greenport , New York 11944
- C. Please verify or write in the correct address for notice and correspondence. Is this correct? Yes / No
~~400 Front Street, P.O. Box 320 Greenport , New York 11944~~

VILLAGE OF GREENPORT
 236 THIRD STREET
 GREENPORT, N.Y. 11944
 ATTN: VILLAGE CLERK

Landlord Initial: _____
 Tenant Initial: _____

**This proposal will expire at the close of business 10 days from the date of this Term Sheet unless extended by a T-Mobile officer or director. Landlord may consent to the above terms outlined above by initialing as indicated above and returning to T-Mobile (add POC). Please note that this proposal is not a binding commitment and is subject to review and approval of documentation by all parties. Participation in this program is not required and T-Mobile will continue to abide by the terms of the original Lease Agreement between the parties, including exercising termination rights where they exist. If the parties agree to move forward with the proposed lease extension, they will enter into a mutually acceptable lease amendment which documents the agreed upon terms and conditions in this Term Sheet.

Attachment: T-Mobile Lease Extension Proposal - Term Sheet (RESOLUTION # 12-2018-27 : Lease Extension Proposal - Blackdot on behalf of T-